

# Beamont Collegiate Academy

## Local Governing Body

Monday 26 June 2017 4.30-6.30pm at the Academy



## MINUTES – PART I

Present: M Eccleston, C Hillidge, N Kelly, H Platt, G Porter, C Rixham, L Waterson (Chairperson), A Moorcroft (Principal), C Heesom (Clerk)

### In attendance:

G Harris – Vice Principal

C Milburn – Assistant Principal

H Young – Families and Wellbeing Directorate

	<p><b>PRIOR TO LGB MEETING</b></p> <p><b>1. SAFEGUARDING – TRAINING SESSION FOR GOVERNORS 3.30 – 4.30pm</b> Governors in attendance, HP, LW, ME</p> <p>Topics covered;</p> <ul style="list-style-type: none"><li>• Keeping children safe in education 2016 and how this is applied in school.</li><li>• Safeguarding and Child protection procedures at the academy.</li><li>• CPOMS and the different referrals. How this is managed in school.</li><li>• The Designated senior lead and deputies in school.</li><li>• Governors responsibilities for safeguarding</li><li>• Prevent</li><li>• Mental health strategy.</li></ul> <p>Safeguarding question and answer session followed the training.</p>
1	<p><b>WELCOME AND INTRODUCTIONS</b> The Chairperson welcomed all governors to the meeting.</p>
2	<p><b>APOLOGIES FOR ABSENCE</b> Apologies were received from J Hodgkinson (work related). Her apologies were noted and accepted.</p> <p>K Harvey &amp; J Swanton absence from today's meeting was noted by the governing body. <b>Action: Chairperson to contact governors to query commitment to future meetings</b></p>
3	<p><b>DECLARATION OF INTEREST</b> The Chairperson asked if any members had any interest to declare in any of the items on the agenda. There were no declarations of interest.</p>
4	<p><b>SCHOOL HEALTH – EXTENDED DROP IN</b> H Young from the Families and Wellbeing Directorate delivered an informative presentation to governors. The rationale of the extended drop-in services was explained to governors;</p> <ul style="list-style-type: none"><li>- To improve the overall health and well-being of young people physically, emotionally and sexually</li><li>- To provide an easily accessible, confidential sexual health service to years 9 and above</li><li>- To provide the 'drop-in' on a weekly basis and signposting to other services as appropriate</li></ul> <p>A lengthy discussion followed regarding the role of the School Health Officer and the extended offer to include confidential on-site pregnancy testing, Chlamydia and gonorrhoea screening, emergency contraception and condom demonstration and issuing. Although it was considered that the service would fall within the Safeguarding strategy for the academy, concerns were raised over unwanted</p>

	<p>'press' attention in some areas and possible safeguarding issues. Some schools within the Warrington area have shown an interest in the service however none have yet taken up the offer. HY advised that the service has been rolled out to schools within St-Helens and the only issue raised has been the issuing of condoms without parental consent. – although the need for parental consent can be decided on a school to school basis. HY confirmed that the service would rely heavily on a nurse's assessment of each individual case and that they would not administer any of the proposed services if they had any concerns.</p> <p><b>Outcomes;</b></p> <ul style="list-style-type: none"> <li>• Communication strategy is important and there is a need for transparency advising parents of the proposed 'extended drop-in' service – governors happy to support parental consultation</li> <li>• CM – If the service offered is only on a part-time basis (therefore the service relating to the issuing of the morning after pill would not be fit for purpose), would a more practical solution be to increase better signing posting within the academy to alert students to daily services available within the local community?</li> <li>• ME – is it possible to negotiate a bespoke package to BCA requirements?</li> </ul> <p><b>Action(s)</b></p> <ul style="list-style-type: none"> <li>• AM to raise the contents of extended 'drop-in' service with other TCAT members</li> <li>• Governors to discuss further to decide whether or not to take up the extended offer</li> <li>• Clerk to email PPT to governors</li> </ul>
5	<p><b>MEMBERSHIP</b></p> <ol style="list-style-type: none"> <li>1. S Browne; after careful consideration Mr Browne has decided to decline the offer to become a governor at BCA. Mr Browne would like to continue with his Alumni role and believes his time and skills can be better invested within this role at the academy.</li> <li>2. M Evans-Olsen has decided to resign in her role as a governor at BCA due to personal reasons.</li> <li>3. P Cotton; An expression of interest has been noted by HP. Mr Cotton was previously a governor at FTS and comes from an engineering background. <b>Action: HP to advise Mr Cotton to contact Mr C Hillidge to discuss the role further.</b></li> <li>4. G Lovelady; An expression of interest has been noted by AM. Mr Lovelady was also previously a governor at FTS and is currently a Business Director for Hays Recruitment. A possible conflict of interest was raised. <b>Action: AP to discuss further and report back to governors.</b></li> </ol>
6	<p><b>MINUTES OF THE PREVIOUS LGB MEETING</b></p> <p>The Chairperson proposed the Part I minutes of the Spring term LGB meeting held on 13.03.17 were a true and accurate account of the meeting and should be taken as read.</p> <p><b>MATTERS ARISING</b></p> <p>Item 8; IAG Impact report O/S from M Evans-Olsen. <b>Action: IAG Link governor to be identified.</b></p> <p>Item 8: Culture, ethos and Enrichment Impact report O/S. – to be delivered during agenda item 8</p> <p>Item 10; RAISEonline Data Dashboard; PPT presentation to be emailed to governors – actioned</p>
7	<p><b>MINUTES OF SUB-COMMITTEE MEETINGS</b></p> <p>Buildings Finance &amp; Personnel (incl H&amp;S) 22.06.17 – Minutes for approval and any matters arising  <b>Action: C/F to the Autumn term BFP meeting for approval then for ratification at the autumn term LGB meeting</b></p> <p>Curriculum &amp; Learning (incl Resources) 19.06.17 – Minutes for approval and any matters arising  <b>Action: C/F to the Autumn term C&amp;L meeting for approval then for ratification at the autumn term LGB meeting</b></p>
8	<p><b>LINK GOVERNOR IMPACT MEETINGS – FEEDBACK</b></p> <ol style="list-style-type: none"> <li>1. Leadership &amp; Management; LW provided governors with a brief summary on the following 'headlines' discussed during her KIT with the Principal on 25.05.17; <ul style="list-style-type: none"> <li>- Structure and membership of the LGB</li> </ul> </li> </ol>

- Staffing & Personnel; AM School Improvement role within TCAT
- Finance; Forecast deficit, lagged funding, difficulties with existing forecasts/predictions, clarity around retention/use of reserves
- PAN/Appeals
- Performance against KPIs (positive outcomes in all areas)
- TCAT;
  - ✓ RSC has confirmed 1 July as novation date
  - ✓ Collaborative work planned.
  - ✓ Bridgewater awarded 'Teaching School' status.
  - ✓ TCAT seminar well attended. AM confirmed Trust and LGB matters to be dealt with via risk management

2. Attendance, Behaviour, Welfare, Safeguarding & Prevent. M Eccleston provided governors with a brief summary of his meeting with M Reynolds;

- Attendance KPI's very positive with noticeable improvements on last year's term data of 0.71%. Now ranking in the top 2 Warrington Schools-moving up 1 place from the last report.
- Attendance by year groups has increased compared to Spring 2 term last academic year.
- Persistent absence has decreased 1.5% compared to Spring 2 term last academic year.
- Absence figures (by SEN, Gender, FSM, None FSM, EAL) have all reduced

**Key points:**

- ✓ ME together with Mr Reynolds has met with parents and students to discuss identified persistent behaviour concerns (4 families in total attended). A follow up meeting to review behaviour reports will take place approximately 5 weeks' time from the date of the meeting. Evidence based on of the behaviour of each student resulting in the current level of disciplinary issues was provided by teachers
- ✓ Overall behaviour continues to improve within the academy. This is evidenced in the reduction of the number of fixed term exclusions (from 89 in 2012-13 to only 8 in 2016-17) which is significantly below the national average figure.
- ✓ Attendance is currently over 1.2% above last year's NA.

*Challenge; What actions/support and consequences are put in place to the students that are being recorded on the behaviour systems more frequently?*

3. Attainment & Achievement; L Waterson provided governors with a brief summary of her meeting with GH;

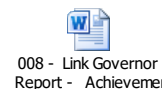
- ✓ Significant 'dip' in year-end estimates at DP3 – consequence of external PIXL examinations in Maths and English
- ✓ DP4 predictions (also subject to external examination) generally consistent with DP3 – suggests assurance around reliability of data
- ✓ Good Pass G5 (formerly low B / high C)
- ✓ Pass G4 (formerly mid / low C)
- ✓ Strengths within **English**. Pass is 69.35% and good pass is 49.19%. Grades 9-7 (A-A\*) is 16.13%
- ✓ **Maths** recognised as focus area for improvement. Pass predictions have fallen since the external exams at DP3 and is currently 52.03% and good pass is 26.02% (against a target of 50%). Grades 9-7 is 4.07% (against a target of 15%)

**Key points:**

- ✓ Continued support and challenge within Maths department
- ✓ Focussed intervention to improve Maths, English and Science –1:1 tutoring and small groups extracted from other curriculum areas during school hours
- ✓ 2 rounds of external papers undertaken by students. Use of 'blind' pre-public exams (PPEs), preparing students for terminal exams, development of independent coping skills and application of problem solving in the context of examination questions
- ✓ Real focus on preparing students for terminal exams – improving resilience and maintaining focus/concentration through extended period of exams (some students sat

- as many as 18/19 exams).
- ✓ Retention of students for revision beyond half-term break and in run up to exams and incentivisation (eg. Science conference and end of additional revision sessions at 1pm).
- ✓ Positive engagement of current Y11

Refer to the embedded document for contents of the full report and for details of the level of challenge directed at GH during the meeting



**4. Safeguarding (DBS only) C/F**  
**5. Teaching & Learning – J Hodgkinson C/F**

6. Culture, ethos and enrichment/IAG. N Kelly provided governors with a brief summary of his meeting with CM which included challenge in the following areas;
- ✓ Feedback from both staff and students regarding the Enrichment & Respect programme was referred to. Differences, similarities and ways of improvement and enhancement were discussed.
  - ✓ The Alumni arrangements and future plans. Slow progress but needs to be done well.
  - ✓ Challenge was directed at CMN regarding progress relating to the Mental Health Agenda and Next Steps as some students were unaware of this
  - ✓ Questioned the tracking issues of NEET students against the national average.

**Key points:**

- ✓ External Visit from JO Shaw Culcheth High School. Feedback given on RESPECT programme. Well received and improvements plus added interest on Mental Health.
- ✓ All students have received progress reviews and on leaving school a NEET figure of 0% has been recorded for BCA for the last 2 years, however this figure has risen slightly since January 2017 as students make alternative decisions regarding their continued education.

In relation to the previous year's figures, the Principal advised governor that we have been unable to provide any details on only 2 students which is testament to the hard work and commitment of Mr Milburn. All current Year 11 students bar 1 have secured a placement.

Governors were also informed of a former student who felt that he could not cope with the demands of college and who in desperation contacted the academy for help. Staff were only too happy to provide him with support and guidance in a bid to restore his confidence. The former student now feels he is better equipped and prepared to enable him continue with his education and has once again enrolled at college. BCA are continuing to work closely with the student and college to ensure he fulfils his potential.

***Challenge; Governors questioned the number of students currently in employment? Mr Milburn was not in receipt of this information but will endeavour to obtain this information for governors.***

7. PP and Yr7 funding: G Porter provided governors with a brief summary of her meeting with GH.

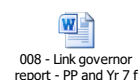
**Key Points:**

- ✓ The strategies for both lines of funding overlap and are evaluated together for this report.
- ✓ BCA recognises the high % of economically disadvantaged children attending the school and also that there are many additional pupils that could also fall into the same category but that are not designated pupil premium. The ethos of the school and administration of the PP funding attempts to encompass all economically disadvantaged students.
- ✓ Diverse skilled resource strategies are used to deliver additional support to the students in all years and abilities.
- ✓ Following last year's data evaluation, BCA's Pupil premium strategy has shifted to expand further the support of disadvantaged pupils. RAISEonline focuses on data

comparison between pupils and national values rather than disadvantaged pupils within their own school, and concentrates on 'diminishing the gap'.

- ✓ Last year the greater focus was on KS4 pupils but strategies were now being rolled out further down the school, starting with improvements in literacy and numeracy of the Year 7 pupils and greater concentration on their transition.
- ✓ Increased exposure for pupils to exam conditions is utilised to familiarise and normalise the pupils with formal exam situations.
- ✓ Enhanced 1:1 tuition is aimed at improving performance in terminal exams for year 11 and providing high impact support.
- ✓ Maths is seen as performing less well in the Basics and continued monitoring is in place with the addition of a Maths intervention teacher and oversight by a partner school SLE.
- ✓ MFL and Humanities now form a fundamental role in the curriculum, whereas previously they did not, the difference is set to diminish as this progresses up the school.
- ✓ Middle and lower attaining disadvantaged pupils were seen to have performed less well than the higher attaining pupils so additional focus was being placed on these groups, while still supporting the year 11 pupils through external exams.
- ✓ Attendance figures are good at BCA, significant pastoral support managed by Matt Reynolds has improved attendance and encouraged the students in particular those at risk of exclusion.
- ✓ Comprehensive on and offsite provision for behaviour intervention led by BCA staff has a significant impact on progress and final examination results.
- ✓ Attainment of the PP students and strategies for all years and prior attainment categories needs to be regularly reviewed and evaluated to achieve the best outcomes.
- ✓ Current spend is in line with funding and should be fully used by end of term.

Refer to the embedded document for contents of the full report and for details of the level of challenge directed at GH during the meeting



## 9 KPIs/PRINCIPAL'S REPORT

Progress against KPIs at BCA; June 2017 The Principal delivered a summary of progress against KPI's.

KPI description	Target 15/16	End of year	Nat ave 2015-16	Target 2016-17	Oct 2016	Feb 2017	June 2017
Attainment 8	>4.2	44.5	Nat: 48.5 War: 50	48.4	TBC	TBC	TBC
Progress 8	>0	-0.06	Nat: -0.03 Warr: -0.16	>0	TBC	TBC	TBC
% of students achieving English and Maths (Grade 4/5)	Target: 50%	37%	59.3%	50%/30%	48%/29%	51%/25%	47%-52% 24-30%
% of students achieving EBacc	3%	1%	23.1%	5%	5%	5%	5%
% Attendance(including PA by term)	>95% PA <10%	95.4%	95%	>95.5%	96.5%	95.7%	95.9%
		PA: 9.3%	12.4%	<7%	PA:10.4	PA: 8.3%	PA: 6.4%
% Perm Exclusions and F/T Exclusions ( <b>figure up slightly on previous yr</b> )	0%/<2%	0/1.1%	0.15/7.6	<2%	0/0.1	0/0.6	0/1.1%
% NEET (or destination targets) ( <b>current Yr11 = 1 student</b> )	0%	0.6%	2.7%	0%	0%	0%	4 students
Year 7 numbers-relating to PAN	180	1 <sup>st</sup> : 225 2 <sup>nd</sup> : 70 3 <sup>rd</sup> : 51	n/a	180	1 <sup>st</sup> : 223 2 <sup>nd</sup> : 60 3 <sup>rd</sup> : 35	1 <sup>st</sup> : 233 2 <sup>nd</sup> : 61 3 <sup>rd</sup> : 41	1 <sup>st</sup> : 238 2 <sup>nd</sup> : 61 3 <sup>rd</sup> : 41 340
Financial summary eg % surplus, staff costs/ratio	3%	4.8%	n/a	3%	-1.9%	-1.4%	-3.4%

	Governors noted the contents of the data within the report.																								
<b>10</b>	<p><b>GOVERNOR TRAINING AND UPDATES</b></p> <p>LW has secured a place on the NGA Governance Leadership Development Programme. The Chairs of Governors' Leadership Development Programme provides opportunities for chairs and aspiring chairs to develop their leadership skills.</p> <p><b>Action: The Chair asked for governors to complete and return the NGA Self-evaluation skills audit return (Clerk to circulate to governors). All information received from governors will then be fed into TCAT data base for central collation.</b></p> <p><b>Training course attended</b></p> <p>The Clerk briefly outlined training courses attended since the previous LGB meeting;</p> <table border="1"> <thead> <tr> <th>Course</th> <th>Governor attendance</th> </tr> </thead> <tbody> <tr> <td>NGA Governance Leadership Programme</td> <td>LW (on-going)</td> </tr> <tr> <td>Curriculum training session LA</td> <td>JH</td> </tr> <tr> <td>Understanding assessment</td> <td>GP</td> </tr> <tr> <td>The role of the PP governor</td> <td>GP</td> </tr> <tr> <td>Hays on-line Safeguarding &amp; CP</td> <td>JH, NK, GP</td> </tr> <tr> <td>Safeguarding training delivered by MRE</td> <td>ME, HP, LW</td> </tr> <tr> <td>Honour based abuse and forced marriage safeguarding training delivered by SIA &amp; Karma Nirvana</td> <td>ME</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Future courses booked</th> <th></th> </tr> </thead> <tbody> <tr> <td>The NGA autumn conference 14.10.17</td> <td>GP, HP, LW</td> </tr> <tr> <td>Headteacher's PM training 15.10.17</td> <td>LW</td> </tr> <tr> <td>Governors' Conference (Park Royal) 11.11.17</td> <td>LW</td> </tr> </tbody> </table>	Course	Governor attendance	NGA Governance Leadership Programme	LW (on-going)	Curriculum training session LA	JH	Understanding assessment	GP	The role of the PP governor	GP	Hays on-line Safeguarding & CP	JH, NK, GP	Safeguarding training delivered by MRE	ME, HP, LW	Honour based abuse and forced marriage safeguarding training delivered by SIA & Karma Nirvana	ME	Future courses booked		The NGA autumn conference 14.10.17	GP, HP, LW	Headteacher's PM training 15.10.17	LW	Governors' Conference (Park Royal) 11.11.17	LW
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<b>11</b>	<p><b>POLICIES</b></p> <p>For review</p> <ol style="list-style-type: none"> <li>1. Sex and Relationship Education. CM advised governors there were no changes to the policy. Noted.</li> </ol>																								
<b>12</b>	<b>AoB</b>																								