



Beamont Collegiate
Academy

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Principal: Mr G Harris BA (Hons), MA, NPQH

Ref: 012 SMU LBA X LT 20

6th July 2021

Dear Parent/Carer

I hope this letter finds you safe and well.

In readiness for Results Day on 12th August 2021, I'd like to share with you a range of information which will support you and your child's understanding in regard to the grading process this year, how result day will operate and what options they have following the issuing of their grades.

How were my / my child's grades arrived at this year?

Grades this summer were based on Teacher Assessed Grades (TAGs). TAGs were submitted to the exam boards by us as a holistic assessment of students' performance in a subject, following a rigorous process of assessment, moderation and quality assurance. The policy which was followed, was submitted to Jcq (Joint Council of Qualifications) in May to be quality controlled by them and 'signed off' for being fit for purpose. You can view the policy on our website.

These grades were then approved by the relevant exam board, following external quality assurance checks.

Whilst students work, marks and grades were reviewed, ultimately a grade was submitted by comparing the evidence of performance against a set of grade descriptors issued by Jcq. A copy of those grade descriptors can be found on our website.

What are the arrangements for collecting results?

Results Day is Thursday August 12th. You will receive a letter stating the time your child should attend to collect their results. If they cannot make it, please contact askyear11@bca.warrington.ac.uk so we can arrange for an alternative method of sending out the results.

What do I do if I'm not happy with my / my child's grade?

All students have the opportunity to appeal their grade if they meet the eligibility criteria (see below). It is important to note that an appeal may result in a grade being **lowered, staying the same, or going up**. So if a student puts in an appeal and their grade is lowered, they will receive the lower mark.

There is also the option to resit GCSEs in the autumn, which may be preferable to some students. At the time of writing this letter, the design, content and assessment of these papers will be the same as in a normal year.



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What are the grounds for appeal?

There are five main grounds for appeal, as dictated by the Joint Council for Qualifications (JCQ). They are:

- You think we have made an **administrative error**: an example of this would be putting the wrong information into a spreadsheet.
- You think we have made a **procedural error**: this means we haven't properly followed our own process, as approved by the exam board.
- You think the **academic judgement on the selection of evidence was unreasonable**: you think the evidence used to grade you was not reasonable.
- You think the **academic judgement on the grade you were given was unreasonable**.

What does 'unreasonable' mean?

'Unreasonable' is a technical term in this context and means that no educational professional acting reasonably could have selected the same evidence or come up with the same grade.

This means that just because other forms of evidence may have been equally valid to use, the selection of evidence is not unreasonable. Because of the flexibility of the approach this year, every school and college will have used different forms of evidence.

It also means that the independent reviewers will **not** remark or grade students' evidence. Instead, they will look to see whether any teacher acting reasonably could have arrived at the same grade.

What will be the outcome of an appeal?

At either stage of the appeals process (see 'What are the two stages of an appeal?' below), a student's grade may go up, stay the same, or go down. When placing an appeal, the student will have to sign a declaration saying that they accept the fact their grade may go down and they may get a lower grade than their original TAG.

What should I do before appealing?

Students must read the JCQ Student and Parent guide before appealing, which will be available on the JCQ website by results day.

What are the two stages of an appeal?

All appeals, on any of the grounds above, must first go through a **centre review**. At this stage, we will check for any administrative errors, and check that our policies and procedures were followed correctly. **Our policy has already been approved by the exam boards**, so we are only ensuring that we followed this properly.

The outcome of the centre review will be communicated to students when made.

At the centre review stage, if we find that a grade should go up or down, we will ask the exam board to change it. They will then consider this request.

Following the outcome of a centre review, students may still choose to pursue an awarding organisation appeal. They must fill in the form below, which we will then send on their behalf to the exam boards. Students and parents cannot send appeals directly to the exam board themselves – it must come from us.

The outcome of the awarding organisation appeal will be communicated to students when made.



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How do I make an appeal?

Following results day, students should fill in the first section of the JCQ form [here](#) for both Centre Reviews and **awarding organisation appeal** and send it to GCSEResultsEnquiries@bca.warrington.ac.uk Appeals submitted without using this form will be returned.

What are the deadlines for non-priority appeals?

Non-priority appeals are any GCSEs or vocational qualifications, where a firm or insurance university place is not pending.

The deadline for submitting a centre review is **3 September**; and the deadline for submitting an awarding organisation appeal is **10 September**.

Appeals received after these dates may still be considered.

Although students may have been given marks or grades on single pieces of evidence, we cannot disclose the final submitted TAG. During the external quality assurance process taking place in June and July, our submitted TAGs may be moved up or down.

If you have any further questions around the process, please email me directly on mullens@bca.warrington.ac.uk

Yours faithfully



Mrs S Mullen
Vice Principal



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