



**MINUTES – PART I**

Present: P Cotton, G Harris (Principal), M Reynolds, S Wright, S Whatmore (Chairperson), C Heesom (Clerk)  
 In attendance: S Mullen, Vice Principal

<b>1</b>	<p><b>WELCOME AND INTRODUCTIONS</b>                  The Chairperson welcomed all governors and staff to the meeting.</p>
<b>2</b>	<p><b>APOLOGIES FOR ABSENCE – CLERK</b>                  Apologies for absence were received from:                  K Harvey – noted and accepted.                  G Porters – noted and accepted.</p> <p>Late apologies for absence were received from:                  M Eccleston.</p> <p>No apologies for absence were received from:                  A Reid                  N Sanders</p> <p>Commitment to the role of school governor was discussed. <b>Action: Clerk to write to governors for confirmation of commitment.</b></p> <p>Any decisions made during today’s meeting will be ratified during the next meeting on 11 October.</p>
<b>3</b>	<p><b>DECLARATION OF INTEREST – CLERK</b>                  There were no declarations of interest.</p>
<b>4</b>	<p><b>MINUTES OF THE PREVIOUS LGB MEETINGS 28.06.21</b>                  During the Chairperson’s summary of the previous minutes, the following points were raised;</p> <ul style="list-style-type: none"> <li>• Work relating the service road has been delayed.</li> <li>• Astro turf. Work to be completed by ½ term.</li> <li>• Health &amp; Safety audit. Recommendations to be discussed during November FGB meeting (BFP 22/11). <b>Action: New Business Operations Manager to deliver report.</b></li> <li>• Business Operations Manager. Deadline for applications – 10 September. Shortlisting process to be finalised Tuesday 14 September.</li> <li>• Catering income: A stable income is now apparent and show an improvement in figures.</li> <li>• Exam fees. <b>Action: JHA to confirm reduction in fees during November FGB meeting (BFP 22/11)</b></li> </ul> <p>The Chairperson proposed the minutes were a true and accurate account of the meeting and should be taken as read. PC seconded the proposal. <b>Action: Decision to be ratified on 11 October.</b></p>
<b>5</b>	<p><b>OVERVIEW OF 2021 RESULTS</b>                  Governors were shown a short video of students celebrating their exam results. SM delivered a summary of her report to governors explaining how all students sat a full series of Pre-Public Examinations in November 2020 and a six-week assessment series spanning May – June 2021 to provide the evidence base to support the teacher assessed grades awarded. The TAGS awarded went through a rigorous quality assurance process across the Trust. The outcome being the academy is confident that the results students received are at least in-line with how the academy would have expected them to perform if they had been given the opportunity to sit the exams, although in some subjects for example English, the JCQ grade descriptors the academy were instructed to use were particularly inhibiting at the top end (grade 7-9). There is no requirement to report results/P8 this year and no league tables. Currently, no student has requested an appeal on their TAGS and we still await guidance from the DFE on whether exams will go ahead in 2022 in their usual format.</p>

	<p><b>Governor challenge;</b> governors asked SM to explain the TCAT moderation process and were satisfied with the explanation of how the process provided an extra layer of external challenge, helping to identify inconsistencies with a number of subject grade boundaries, which has led to the academy ensuring Heads of Departments (HoDs) are now fully equipped to now deal with PPE's. The Principal emphasised the importance of now preparing the students for PPEs and the task of ensuring students are properly supported through the process.</p> <p>SW challenged the improvement of the Science results. SM explained how this was due to the quality of teaching as a result of investment within the department. It is hoped that by ensuring students are accessing the correct pathway for all sciences, the performance of students will continue to improve moving forward from next year.</p> <p>SM most Ebacc subjects showed improvement from the previous year. A discussion followed around BTEC Business and Hospitality and Travel &amp; Tourism grade descriptors with SM explaining how students were unable to achieve a level 2 if they under performed on paper 1.</p> <p>TAGs – Appeals. SM explained how she clarified the process with parents prior to results day. No appeals were received within the deadline window.</p> <p>NEET – SM talked governors through the process and explained the POST-16 follow up/transition programme involving BCA support staff. <b>Action: GHA to provide NEET information for governors.</b></p> <p>SM gave a summary of the Alternative provision offered at WW. Improved outcomes in English and Maths remain a priority. Low attendance figures continue to be a concern.</p> <p>The Chairperson thanked SM for her informative report and said governors recognised how students continue to be supported by staff to ensure they achieve their maximum potential during exams.</p> <p><b>Action: Clerk to add overview of results to GovernorHub.</b></p>
6	<p><b>START OF SCHOOL YEAR UPDATE(S)</b></p> <p>The Principal provided governors with a verbal update and talked about the impact of the lifting of COVID restrictions has had on the academy.</p> <ul style="list-style-type: none"> <li>- A LFT was offered to students prior to the start of the new academic year. A further LFT was also offered to students during the first week of the new term.</li> <li>- Students now move to home testing and kits will be distributed to all students next week.</li> <li>- Staff continue to text twice weekly.</li> <li>- Hygiene measures previously in place maintained.</li> <li>- Wearing of masks – optional</li> <li>- Small number of positive cases recorded.</li> </ul>
7	<p><b>COVID-19 OUTBREAK MANAGEMENT PLAN</b></p> <p>The Principal summarised the COVID-19 Outbreak Management Plan outlined current measures in place explaining how these will be implemented if an outbreak occurred. If recommended, we will limit:</p> <ul style="list-style-type: none"> <li>• Residential and/or day educational visits</li> <li>• Open days</li> <li>• Transition or taster days</li> <li>• Parents and visitors coming into school</li> <li>• Live performances</li> <li>• Large assemblies and gatherings in school.</li> </ul> <p>If recommended, we will consider re-introducing social distancing measures:</p> <ul style="list-style-type: none"> <li>• Year group/ class bubbles</li> <li>• One-way systems in corridors</li> </ul> <p>The Principal confirmed there are clear measures in place to deal with any positive cases. Mobile Phone Use – protocol. Procedures have been implemented from the start of term. Mr Harris said procedures have been well received by students and as a result, a positive impact on behaviour</p>

	<p>is evident. There are signs of improved social interaction between students during unstructured sessions, such as break and lunch times.</p> <p>COVID-19 Immunisation Service. If the government proceed with the proposed immunisation service for 11-15 year olds, the Principal outlined measures in place to accommodate the proposal.</p>
<b>8</b>	<p><b>VISIONS AND VALUES</b></p> <p>Mr Harris talked about the rationale behind the document and clarified the reasons for change to governors.</p> <p><b>Values.</b></p> <p>At BCA our day to day behaviours and long term strategies should evidence that we value;</p> <ul style="list-style-type: none"> <li>• Behaviour that is respectful and rooted in strong working relationships.</li> <li>• Reading and the access to society reading will bring for our students.</li> <li>• The well-being of all students and staff.</li> <li>• A balance between professional growth and ethical accountability</li> </ul> <p>Mr Harris also talked about the importance of the introduction of the 4 hours of explicit reading programme (Lexonic) explaining how this will be delivered to students to show that BCA value 'reading and the access to society reading will bring for our students'.</p> <p><b>Action: Mr Harris said he will deliver this agenda item again to all governors during the next FGB meeting on 11 October.</b></p> <p>For information. BCA Peer Review 21 September 2021. <b>Action: Outcomes/recommendations to governors during the next FGB meeting on 11 October.</b></p>
<b>9</b>	<p><b>LINK GOVERNOR ROLES FOR 2021-22</b></p> <p>New structure discussed. <b>Action: CIAG. Clerk to amend MMC to CHI (Chris Hillidge).</b></p> <p>Governors to receive impact reports at the end of each half-term in readiness to meet with their link SLT lead in advance of the governing body meeting at which the impact report will be delivered.</p> <p><b>Action: proposed link governor roles to be confirmed during the next FGB meeting on 11 October.</b></p>
<b>10</b>	<p><b>PAY REVIEW PANEL</b></p> <p>Governors agreed to the following;</p> <ol style="list-style-type: none"> <li>1. Date of meeting – 11 October at 16:00 (prior to the next FGB meeting).</li> <li>2. Governor panel will consist of S Whatmore, Stuart Wright, Peter Cotton.</li> </ol> <p><b>Action: GHA to circulate proposed pay progression recommendations to the above panel members prior to the meeting.</b></p>
<b>11</b>	<p><b>A.o.B</b></p> <p>No items.</p>